



# Council of Southern Caving Clubs

A constituent member of the British Caving Association  
www.csccl.org.uk

## Agenda for the Annual General Meeting to be held on Friday 10 May 2024, Online Zoom Meeting 19:00.

Please be aware that this meeting will be recorded for minute taking reasons.

### 1. Attendance

Please Note the CSCC constitution:

5g, "Nominated representatives must present written authorisation from the Chairman or Secretary of their Member organisation at or before the beginning of each meeting."

The GM will be a Zoom meeting. The secretary is happy to accept an email or letter from the respective club chairman or secretary, prior to the start of the meeting. Please note this doesn't have to be every meeting, once a year is fine, perhaps after the clubs AGM where you appoint your CSCC rep.

### 2. Apologies for absence

### 3. Election of chair for this meeting

### 4. Approval minutes, GM – 13 Feb 2024

### 5. Report on members and new New Members

### 6. Chairman's report

### 7. Treasurer's report

#### 7.1. Subscription fee to be charged by CSCC,

This is intended to generate a small surplus keeping CSCC in the black. All of CSCC expenditure is claimed back from BCA however there is a delay causing potential cash flow issues.

#### 7.2. Closing the window for claims on expenses by Graham Prices.

### 8. Secretary's report

### 9. Conservation & access officer's report

#### 9.1. Develop policy regarding purpose & issuing of keys. From AGM 2023

#### 9.2. Loxton Cavern

### 10. Equipment officer's report

#### 10.1. Bolting Document

### 11. Communications officers report

### 12. Training officer's report

### 13. BCA representative report

### 14. IT Officer's report

### 15. Forthcoming events

### 16. Amendment to CSCC Constitution

Non presented to Secretary

### 17. Election of Officers

#### 17.1. Notification to members of the officer nominations

Chair Dave Cooke

#### 17.2. Officer posts being elected from the floor of this meeting

BCA Rep, Communications officer, Conservation & Access Officer, Equipment Officer, Secretary, Training officer, Treasurer, Webmaster - IT Officer

Scrutineer for the accounts (Not an officer post)



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## 18. CSCC Significant dates

Note. This is a list of important dates around the current CSCC year, which runs AGM to AGM. The dates of the AGM, notifications and associated deadlines are defined in the constitution, this is a reminder. Dates of meetings are initially decided at the AGM however they can be changed. Please consult the latest copy of the minutes or the agenda published on the website.

Please note meetings have been spaced evenly throughout the year.

### Proposed Future meeting Dates

Friday	10 May 2024	19:00	AGM	Zoom
Monday	19 August 2024	19:00	GM	Zoom
Monday	11 Nov 2024	19:00	GM	Zoom
Monday	03 Feb 2025	23:59	Notification to of upcoming AGM, <b><u>This is the notification.</u></b>	
Monday	10 Feb 2025	19:00	GM	Zoom
Friday	14 March 2025	23:59	Deadline for AGM nominations	
Friday	14 March 2025	19:00	Deadline for AGM constitutional amendments	
Tuesday	1 April 2025	23:59	Notification to members of AGM nominations	
Friday	9 May 2025	19:00	AGM	Zoom

## 19. Any other Business