



Council of Southern Caving Clubs

A constituent member of the British Caving Association
www.csccl.org.uk

Agenda for the General Meeting to be held on Monday 13 November 2023, Online Zoom Meeting 19:00.

Please be aware that this meeting will be recorded for minute taking reasons.

1. Attendance

Please Note the CSCC constitution:

5g, "Nominated representatives must present written authorisation from the Chairman or Secretary of their Member organisation at or before the beginning of each meeting."

The GM will be a Zoom meeting. The secretary is happy to accept an email or letter from the respective club chairman or secretary, prior to the start of the meeting.

2. Apologies for absence

3. Election of chair for this meeting

4. Approval minutes, GM – 16 Aug 2023

5. Report on members and new New Members

6. Chairman's report

7. Treasurer's report

- 7.1. It is proposed that all expense must be claimed, using the appropriate form, within 1 year of being incurred. Failure to do so may result in non-payment. The Council may extend the deadline in exceptional circumstances.

8. Secretary's report

9. Conservation & access officer's report

- 9.1. Develop policy regarding purpose & issuing of keys. From AGM

10. Equipment officer's report

11. Communications officers report

12. Training officer's report

13. BCA representative report

- 13.1. Policy proposal to BCA council regarding donations to foundations, From AGM
Development of guidelines for BCA charitable and similar payments.

14. IT Officer's report

15. Forthcoming events

16. Any other Business

17. CSCC Significant dates

Note. This is a list of important dates around the current CSCC year, which runs AGM to AGM. The dates of the AGM, notifications and associated deadlines are defined in the constitution, this is a reminder. Dates of meetings are initially decided at the AGM however they can be changed. Please consult the latest copy of the minutes or the agenda published on the website.

Please note Meetings have been spaced evenly throughout the year, following the AGM.

Friday	12 May 2023	19:00	AGM	Zoom
Wednesday	16 August 2023	19:00	GM	Zoom
Monday	13 Nov 2023	19:00	GM	Zoom
Thursday	1 Feb 2024	23:59	Notification to of upcoming AGM, <u>This is the notification.</u>	
Tuesday	13 Feb 2024	19:00	GM	Zoom
Friday	15 March 2024	23:59	Deadline for AGM nominations	
Friday	15 March 2024	19:00	Deadline for AGM constitutional amendments	
Monday	1 April 2024	23:59	Notification to members of AGM nominations	
Friday	10 May 2024	19:00	AGM	Zoom